

Section II.2

PROCEDURAL GUIDELINES FOR LIMITING THE NUMBER OF EXECUTIVE OFFICERS WHO MAY SERVE ON THE EXECUTIVE COMMITTEE

Proposed by the Policy and Development Committee on November 10, 1988

Adopted by the Faculty on February 16, 1989

Revised February 19, 2020

The Bylaws of the College state that ..."no more than two members of the Executive Committee shall be executive officers of schools, departments, or other units of instruction." [VI.D.3.b].

The following guidelines should be followed:

Nomination and Election of Executive Officers to the Executive Committee

1. Executive officers can be nominated for election to the Executive Committee provided that there is one or no incumbent executive officer. If there are two incumbent executive officers, nominations of executive officers will not be accepted.
2. If there are no incumbent executive officers, up to two additional executive officers may be elected. If more than two executive officers win the election in their electoral group, the two with the highest vote count will assume the membership. In the other electoral group(s) in which an executive officer won the election, the candidate(s) with the second highest vote count will assume membership.
3. If there is one incumbent executive officer, up to one additional executive officer may be elected. If more than one executive officer wins the election in their electoral group, the one with the highest vote count will assume the membership. In the other electoral group(s) in which an executive officer won the election, the candidate(s) with the second highest vote count will assume membership.
4. The Secretary of the Faculty will summarize the guidelines which apply to the current composition of the Executive Committee in the call for nominations on the ballot for election.

Appointment of a Member of the Executive Committee as an Executive Officer

A member who is appointed as an executive officer may continue to serve if the resulting number of executive officers is two or fewer. If the appointment results in more than two executive officers, the member is not eligible to continue service on the Executive Committee.